

## Melissa E. Meijas

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### PROFILE

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- Technical understanding of oil and gas upstream and downstream operations onshore and offshore.
- Six years' experience dealing with international marine offshore regulation and legislation.
- Military and corporate leadership skills.

### EXPERIENCE

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#### **International Association of Drilling Contractors, Washington DC, (2014 to present)**

##### Legislative Analyst (2014 to present)

- Establish relationships with members of Congress and regulators who have an interest in member operations or whose legislative initiative and rulemaking may relate to member business.
- Represent member companies with appropriate organizations and coalitions that IADC may work with to foster government relations activities.
- Research, monitor, analyze and evaluate legislation and regulatory issues in order to ascertain potential impacts on member companies.
- Assist in the development and implementation of a government and regulatory affairs communications program to improve dialogue between the IADC Washington, DC office and stakeholders
- Hold or participate in various safety, security, and technical IADC member workshops and represent member companies at relevant agency and third-party workshops.
- IADC representative on the Department of Homeland Security Energy Sector, Oil and Natural Gas Subsector Coordinating Council.
- IADC Staff liaison on the IADC Cybersecurity subcommittee
- Assist in the preparation of testimony and regulatory comments and testifies to government entities when appropriate

#### **Liberian International Ship & Corporate Registry, Vienna, VA, (2008 - 2014)**

##### Manager, Marine Safety & Investigation's (2012 - 2014)

- Identify, monitor, and advise on relevant regulatory and legislative developments affecting the Registry and maritime industry.
- Assist in the development of regulatory policy.
- Assist writing and revising maritime rules and regulations.
- Represent Liberia at international regulatory meetings and conferences.
- Research and interpret International Maritime Organization (IMO) instruments.
- Assist in the enforcement of maritime laws, rules, and regulations.
- Assist with resolution of legal issues affecting the Registry.
- Liaise with stakeholders, including government agencies, international regulatory bodies, ship owners and managers, and industry associations.
- Other duties, including supervision of Flag State safety and security audits, casualty investigations, and Flag State intervention with port and coastal states on behalf of registered vessels.

##### Department Head, Certification Services (2010-2012)

- Daily engagement with government agencies and vessel operators regarding regulatory issues related to statutory certification of vessels.



- Plan & implement Marketing strategies.
- Supervise personnel processing and issuing vessel certificates required for the fleet of over 3600 vessels Registered with Liberia.
- Prepare the department's annual budget.
- Oversee departmental compliance with the ISO 2008 Quality Management System.
- Assist with the registration of all MODUs and vessels into the Liberian Registry.

**Manager and Evaluator, Seafarer's Certification Department (2008-2010)**

- Provide management team support in implementing policy and reviewing international seafarer's documentation in accordance with STCW 95 and Liberian law and regulations. Manage a staff of 15 personnel.
- Appointed by the Deputy Commissioner of Maritime Affairs to create and oversee the first Liberian nautical cadet program.

**US Navy Reserve (2008-Present)**

**Lieutenant – Strategic Sealift Officer Program**

- U.S. Navy Reserve organization, composed of Merchant Marine Officers, trained to operate ships and with maritime skills necessary to support shore side strategic sealift readiness.

**Junior Deck Watch Officer on Various Merchant Vessels (2004-2006)**

M/V Philadelphia Express, S/S Horizon Fairbanks and M/V CP Navigator, Container Ships  
USNS Spica (T-AFS 9), Military Sealift Command Supply Vessel

- Assist Ship's Officers with navigation, cargo operations, engineering, vessel management, helicopter operations, vessel safety and security.

**EDUCATION**

**American University, Washington, DC (May, 2014)**

Masters of Public Administration and Policy, School of Public Affairs

**United States Merchant Marine Academy, Kings Point, New York (2008)**

Bachelors of Science, Marine Transportation

**LICENSES AND CERTIFICATIONS**

US Coast Guard Third Mate, Unlimited Tonnage, Tankerman, PIC

Lead Auditor - International Safety Management, International Ship and Port Security, and Maritime Labor Convention 2006

Petroleum Fundamentals certificate, The University of Texas at Austin Petroleum Extension Services - 2014

Advanced Maritime Root Cause Analysis / Incident Investigation training, ABS Academy - 2012

HUET (Helicopter Underwater Escape Training) and Occupational Safety Training, -2011

Association of Government Relations Professionals, Media and PR Committee member, -2015

Treasurer, United States Merchant Marine Academy DC Alumni Chapter - 2012 to 2014

Crestcom, The Bullet Proof Manager training certificate – 2012

**Professional Groups**

Republican National Committee (GOP), Volunteer – 2016

- Assisted in the development of transportation policy position papers.
- In charge of the media and special guest entrance at President-elect Trump's final rally in Raleigh, NC the day before the presidential election.

– Assisted the GOP in poll counting at three precincts in North Carolina the day of the presidential election.

Arlington Falls Church Young Republicans – 2017 to present

DC Young Republicans - 2018

Senator Kaine Service Academy Nomination Review Board – 2016

Senator Cardin Service Academy Nomination Review Board – 2015

Women's International Shipping and Trading Association (WISTA), Member - 2012 to present

Women in Government Relations (WGR), Member – 2014 to present

Women's Energy Network (WEN), Member – 2014 to present

Women's Council on Energy and Environment (WCEE), Member – 2014 to present

**References:** Available upon request